



Foodbank Partnerships and Strategy Coordinator Vacancy

Role type – Part time – 15hrs per week

Contract type – 2year fixed term contract

Reporting to – Chair of the Foodbank Management team

Salary - £10.90 ph

Based – Foodbank Hub, Highway House, Penryn with opportunity for flexible home working.

Overview

The Penryn and Falmouth Foodbank aims to ensure that no-one in our area should have to face being hungry. We provide three days' worth of nutritionally balanced emergency food and support to local people who are referred to us and are in crisis. We are part of a national network of foodbanks supported by The Trussell Trust.

We are looking to recruit a Partnerships and Strategy Coordinator to work with the Penryn and Falmouth Foodbank team. The successful candidate will be able to lead the creation, development and delivery of the strategic plan whilst developing closer relationships with external referrers for the Foodbank.

Role Responsibilities

- Create a Strategic plan for the Penryn and Falmouth Foodbank that is aligned to the strategic long-term vision of the Trussell Trust, including attendance in person or on-line of the Trussell Trust local area network update sessions
- Implementation of that plan including the monitoring and reporting of progress against the plan.
- Review of existing referral agencies and where appropriate, conversion to the e-voucher system, offering re-training as required.
- Recruitment of additional referral agencies as required.
- Review existing network of Support agencies, analysis of effectiveness against the Strategic plan, with the view of strengthening the relationships and increasing the visibility of these agencies to the foodbank volunteers.
- Promote the Foodbank within community activities, such as but not exclusively schools and colleges, local companies, Penryn Town fair etc.

Key Skills & Desirable Qualities:

- Good oral communication, confident use of email, word processing and internet and social media accounts,
- ability to work independently and unsupervised,
- numerate and comfortable interpreting statistical data,
- honesty and integrity,

- empathy and ability to work with people from disadvantaged, marginalised, or socially excluded backgrounds,
- passionate about tackling poverty.
- Strong IT skills
- Ability to lead and work as part of a team
- Ability to manage and monitor the development of a project
- Experience of working in an organisation that deploys volunteers advantageous.

Applications:

To apply for the role, then please send your CV together with a cover letter (outlining your motivations for the role and why you believe you would be a good candidate) to: info@highwaychurch.co.uk

Closing date for applications: Friday 28th April 2023

Interviews will take place week commencing: 8 & 15 May 2023

For an informal discussion regarding the role please email Harvey info@highwaychurch.co.uk

As an equal opportunities employer we welcome applications from all suitably qualified persons regardless of their sex; religious or similar philosophical belief; political opinion; race; age; sexual orientation.